

PASSAGEWAY GALLERY
MEMBERSHIP INFORMATION
Revised October 2019

The Passageway Gallery is a cooperative art gallery where members display and sell original works of art in a wide variety of media. Members own and operate the gallery. They are responsible for working a number of shifts monthly, serving on a committee, attending meetings and gallery events as well paying a monthly rent, annual fee, and a 10% commission on all of their sales. Ninety percent of artists' sales are returned to them.

Applying Artist

Thank you for inquiring about Passageway Art Gallery. If you have any questions, please call us at 402-341-1910 or contact the Membership Chairperson, whose card is attached. We feel sure that you will enjoy your association with us.

Breakdown of the jury process:

- Complete an Application and mail or drop off your application to the Gallery. You will be contacted by Membership Committee to set up your interview (juried process).
- Do a live interview at one of our business meetings that occur on Sunday. The Membership Committee will arrange a date and time. You will need to bring 5 to 7 samples of your finished artwork per Membership Committee's instructions.
- If you receive 2/3rds majority of positive votes, you will be eligible for membership. The Membership Committee will coordinate in-processing details with you.

Upon acceptance, the artist is placed on the approved waiting list from which we select artists based on need for balance in the gallery. Once a space becomes available, the new member will sign a 12-month contract. Any fees and escrow amount are forfeited if a member leaves before the 12-month contract is completed (refer to By-Laws).

Membership Requirements

The initial fee for becoming a member of the gallery is based on the the specific day you officially enter the gallery; e.g., the day you place your art on the wall or on one of the 3-d display areas. The fee includes the prorated \$\$ amount for monthly rent, prorated \$\$ amount from the \$100 annual fee, and a \$35 escrow amount. The escrow amount will be reimbursed when leaving the gallery, if workdays are current and terms of the contract have been fulfilled after the first year. The monthly rent must be paid by the first of each month or a late fee is charged.

Each member is required to work at least 2-4 shifts per month (for a total of ~ 36 shifts a year), including a fair share of weekend days and evenings as well as attend gallery meetings and events.

Shifts are as follows:

Sunday -- Noon to 5 p.m.

Monday, Tuesday -- 11 a.m. to 5 p.m.

Wednesday -- January - April: 11 a.m to 5 p.m. May - December: 11 a.m. to 4 p.m., and 4 p.m. to 9 p.m

Thursday, Friday, Saturday -- 11 a.m. to 4 p.m., and 4 p.m. to 9 p.m.

New members are required to fulfill ample training, with additional training yearly. Each artist is responsible for his/her own art, keeping the quality professional, eye appealing, and in good taste. High quality and high standards are important to all members in all media. The gallery provides 2d wall space and some 3d display stands; additional display items must be approved prior to use (see Standards of Passageway Gallery). A continuous change of work is good for the artist and required for the gallery. A biographical sketch and/or artist statement is hung or displayed in the member's space. A member can have a page in our website gallery and a link to artist's own website.

Passageway Gallery, www.passagewaygallery.com, 417 South 11th St, Omaha NE 68102, (402) 341-1910